



IRFU – Garda E-Vetting Application & ID Check

Thank you for agreeing to complete the IRFU vetting process. The vetting process is required under the National Vetting Act. It is an offence to work with children and/or vulnerable adults without first successfully completing the vetting process.

You will need to get your Club Welfare Officer or Youth Coordinator to verify your identity, (see overleaf).

First Name:			
Middle Name:			
Surname:			
DOB:			
Telephone:		Club:	
Address (Full):			
Email:			

Club Welfare Officer		Deputy Club Welfare Officer	
Age-Grade Coach (mini/Youth)		Regular Team Chaperones	
Age-Grade Manager (Mini/Youth)		CCRO	
Age-Grade Helper (Regular)		CRO	
Youth Co-ordinator		Other (Give Details)	

Please sign and date the statement below:

I have provided documentation to validate my identity as required and I consent to making this application in accordance with Section 13(4)(e) National Vetting Bureau (Children Vulnerable Persons) Act 2012.

Signed: _____ Date: _____

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Act 2012; it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

When you have completed details above you can take this form to your Club Welfare Officer who will verify the information. Forms will be signed off by IRFU and sent to NVB. You will be emailed when your application is complete.

Vetting – IDENTITY CHECK

A full copy of the IRFU vetting policy is available on line. When you are no longer working with young people in rugby please inform us and we will delete the relevant information from the vetting database.



The Club Welfare Officer (or equivalent) is the designated person authorised to check the applicant's identity. You will need documents to the value of 100 points.

Identification	Score	Tick
Irish driving licence or learner permit (New Card Format)	80	
Irish Public Services Card	80	
Passport	70	
Birth Certificate	50	
Irish Certificate of Naturalisation	50	
Garda National Immigration Bureau card	50	
National Identity Card (EU/EEA/Swiss)	50	
Irish Driving Licence (Paper Format)	40	
Employment ID:		
Id card with name and address	35	
ID card with name only	25	
Letter from employer (within last 6mths) (Confirming name and address)	35	
P60, P45, or Payslip (with address)	35	
Utility Bill (within last 6mths) E.g. Gas, Electricity etc (mobile phone bills are not acceptable)	35	

Identification	Score	Tick
Public services card/Social services card/Medical card	25	
• With Photograph	40	
Bank/Building Society/ Credit Union Statement	35	
Credit/Debit card	25	
National age card	25	
Membership card from Educational institution	25	
Correspondence:		
Education institution	20	
Insurance Company (Active Policy only)	20	
Bank/credit union or government body or state agency	20	
Recent arrival in Ireland (less than 6weeks):		
• Passport	100	
Unable to achieve 100 points:		
• Affidavit witnessed by Commissioner of Oaths	100	

For Applicants under 18	Score	Tick
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Birth Certificate		
Passport		
Written Statement by the principal confirming attendance at educational institution on a letter head		

Child Welfare Officer DECLARATION:

I have checked the identity of the individual in the attached application form against the documents listed above and confirm that this is the person who is applying for a vetting check. I have informed the applicant that this information will be passed to the IRFU and they have agreed to share their personal information with IRFU and appropriate, relevant organisations.

I have seen a signed copy of the Volunteer's 'Declaration of Intent' and I have advised of necessary attendance at safeguarding training.

Name.....

Position.....

Name of Club/Organisation

Signed..... Date.....

WARNING

It is an offence if you knowingly make a false statement for the purpose of obtaining, or enabling another person to obtain a Vet.

Please return this declaration form to us in the following ways:

Clubhouse: Scan and upload through the IRFU online clubhouse registration system.

Post: Vetting Department, IRFU, 10-12 Lansdowne Road, Ballsbridge, Dublin 4.

Email: Scan or take a photo of this ID form and email to vetting@irfu.ie if preferred